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**SURVEYS ---MANAGEMENT ANALYSIS STAFF DD/I AREA****FY 1955**

Procedures for The Coordination Area  
 Survey of Document Handling in OSI  
 Survey of Document Handling Problems OSI & OCR ("In-Basket")

**FY 1956**

Graphics Register Survey  
 Industrial Register Survey  
 Survey of the Four Registers Office of Central Reference  
 OCR Survey of Foreign Institutes  
 OCR Space Survey

**FY 1957**

Survey of Technical Information Unit FBID  
 Survey of CIA Watch Office  
 Survey of Acquisitions Branch, OCR

**FY 1958**

OCR Publications Procurement Procedures and Budget Policy  
 OCR Publications Accounting and Extension of IBM Usage  
 Survey of Staffing Requirements of OCI Printing Plant  
 Methods for Dissemination of Publications and Collection Information  
 Document Input Processing, Document and Machine Divisions

**FY 1959**

Distribution of Adm. Activities Among DD/I Adm. Staffs  
 Reorganization of Document Division OCR  
 Reorganization and T/O Revision of the CIA Library, OCR  
 Reorganization of Radio Propaganda Br. FBID  
 Reorganization of OSI Adm. Branch  
 Survey of Cable Section, OCR  
 Reorganization of Industrial Register OCR  
 Report of Survey of DD/I Adm. Staffs

**FY 1960**

Reorganization of PIC  
 Study of EAM Requirements Machine Division OCR  
 Study of EAM Requirements Machine Branch SR/OCR